

Meeting Date: October 24th, 2025**Meeting start:** 12:04 pm **End:** 1:33 PM**Global Learning Committee-**

Members present: Kaiwen Amrein, Keely Baca, David Badstubner, Martha Bailey, James Bryant-Trerise, Jennifer Bown, Lars Campbell, Kiti Capare, Stefanie Diaz-Zavala, Kerrie Hughes, Patricia McFarland, Michael Patterson, Laurette Scott

Welcome & New member introductions

- Student representative, Kiti Capare, was introduced to the GLC committee members.

Approval of meeting minutes from 5/23 and 10/10- *motion to approve*

2025/2026 GLC Goals:

Goals: We reviewed the list of 2025/2026 goals. Additional action items were added to each of the goals planned for this year.

1) *Study abroad Approved Providers list:*

Kerrie will work on going through the current Study Abroad Approved Providers List and have a finalized list by the end of the year.

- The committee has suggested that this document be updated and adopted at least every five years to keep current.

2) *Updates to the Weebly website:*

Kerrie is working on adding a Q&A and scholarship/funding opportunities section for students in Weebly.

3) *GLC fund account:*

Kerrie and Jenn plan to request another meeting with the business office to discuss ways of withdrawing GLC funds for expenses. The committee is unable to create an external account.

4) *CIBER grant:*

Kerrie will relay information related to the CIBER grant back to the committee to get more interest in work related to this grant.

5) *Gilman Scholarship:*

Kerrie is learning more about the Gilman scholarship. Information about dates/deadlines and other funding resources will be added to the Weebly website.

6) *Fundraising:*

Our CCC Study Abroad logo is in the process of getting approved. Once approved, we will be able to create the screenprint to use for additional promotional items (water bottles, cups, mugs, stickers, shirts, etc.).

7) *Part-time Study Abroad Coordinator position:*

Kerrie and Jenn are planning to move forward with requesting the Part-time Study Abroad Coordinator position with David Plotkin. Jenn B. would like to request a formal process or form to fill out to ask for this position.

GLC Student “Handbook” Updates:

- Jenn B., Keely, and Martha met on 10/20/2025 to discuss the initial steps of creating a student “handbook” based on the handbook used at Portland Community College.
 - They currently have a 12-page draft. Various sections will need to be revised and updated to match our processes at CCC. They also plan to review additional documents PCC uses to create similar documents for our processes.
 - PCC’s handbook is fully web-based and provides information through videos to its students.
 - Other observations from PCC’s handbook are that they charge a flat-rate non-refundable fee of \$500 per participant to secure commitment. They also allow students to book their own flights.
- Members from this subcommittee will plan to keep meeting on Mondays this term to work on updating and revising the student handbook. They will specifically focus on revision related to flight information, accommodations, and other resources.

CCID Conference & Updates

- Kerrie and Stefanie will be attending CCID together this year in Tucson at the end of February 2026.
- They will both be planning to complete the registration process this next week in time for the early bird registration. Stefanie will be able to use a 10% discount code for being a first-time attendee (\$675).
 - *Motion to approve the use of GLC funds to help pay registration fees for Stefanie.*

Kerrie’s Sabbatical Report:

- Kerrie made some changes to her prior sabbatical report to add more findings. Her final submitted report was 8 pages long. Some of her accomplishments or action items include:
 1. Exploring more colleges in Southern Oregon that offer study abroad programming. PCC is still the largest college in the area with an extensive study abroad program, but more exploration and conversations are needed from other colleges across the state.
 - She is working on creating meetings for study abroad staff at each institution where they can share out about their programs. Chemeketa is on board with joining in on those conversations.
 2. Kerrie has halted the process of creating a designated class that would be related to the study abroad program to reflect on students’ transcripts.
 - a. She realized that it was bad timing for this request and wouldn’t get approved at this time. It is also costly to put it together.
 3. Has joined the DEI committee and is representing study abroad in that space.
 4. Kerrie will be working on creating a Certificate of Recognition for students to increase their cultural literacy/competency and have it count for students after completion of their study abroad trip. Kerrie is working with Neve to create the certificate. Once created, it will need to go through approval of the state and CCC’s curriculum committee.
 - a. Kerrie has already completed the planning and research stage, but will request help from a sub-committee to finish the development of the certificate.
 5. Will create a Moodle shell with all of her sabbatical materials and other GLC-related forms.

Cultural Center:

- Stefanie connected with Michelle Baker to confirm that the Clubs and Resource Fair is every 2nd week of the term. Stefanie will plan to confirm a table for Study Abroad at every fair at the beginning of the term.
 - As tabling events come up, the committee will ask for volunteers to table at the event.
- Kerrie will plan to connect with Miranda James from the Multicultural Center to become more involved and represented in cultural events around the college.

Promotional items:

- Pending approval of the CCC Study Abroad logo.
- Once approved, the screenprint will be ordered and paid for through GLC funds.

Professional development opportunities:

- Laurette shared a professional development resource for future faculty-leads from ISAI. ISAI runs a Professional Development program in Ireland every Fall and Spring.
 - It's a great opportunity to learn more about Global Curriculum.
- More professional development opportunities should be shared out to more campus faculty. Jenn suggested a newsletter that could be sent out to disseminate information about our committee work and upcoming study abroad programming. Mostly to get interest from faculty for future trips.

Travel Arrangements:

- Lars reported back on the trip he is planning for this upcoming spring 2026.
- The music department will be participating in a non-credit music performance trip. They will be touring the Baltics.
- This trip will be connected to two classes: Wind ensemble and Chamber choir
- All travel arrangements will be handled through Music Celebrations Inc., which was added to the eligible provider list this past summer.
 - Costs will be \$3,900 per student.
 - Music dept. will be fundraising soon to reduce costs for students.
 - Lars is exploring ways to collect funding from students. Kerrie will meet with Lars to possibly set up Elevate.
- Trip will be capped at 49 members (Currently close to 40 students and 4 faculty/staff members).

Trip Updates:

- **Ireland 2025:**
 - All the money has been collected, but participants are still submitting paperwork.
 - There are 33 participants and 4 faculty-leads confirmed to be going.
 - ISAI is still working on the final itinerary. The itinerary has been modified to include more activities related to the other courses that will be part of this trip.
- **Death Valley 2025:**
 - Planning has already started for the trip. Students will be able to register for the course during this upcoming registration period.

- **Ireland 2026:**
 - Recruitment for this trip can begin, but marketing materials are still pending to promote the trip.
- **Canada/Mexico 2027:**
 - Ernesto provided an update via email. Shared that he is still waiting on quotes from his proposed provider, Explorica by Worldstrides. Will provide an update once he has more information for both Quebec and Mexico trips.
- **Iceland 2027:**
 - Kerrie will be meeting with AK to start discussing the Iceland trip. They will begin exploring providers for this trip.
- **Ireland 2027:**
 - Kerrie plans to connect with the music and theatre department faculty to start discussions on planning for this trip.
- **SE Asia 2028:**
 - Jenn started looking at providers, but none have worked out so far. All providers have programs with a cultural focus that would be unable to implement a science focus. Jenn will be exploring programs through EF Tours.

Next Meetings: Nov. 14th